

TRI-CITIES LOCAL IMMIGRATION PARTNERSHIP 3RD COUNCIL MEETING

Date: November 12th, 2014

Time: 9:00am-11:00am

Location: 1100-2253 Leigh Square, Port Coquitlam

Co-Chairs: Martin Wyant, SHARE and Sandra Wilking, S.U.C.C.E.S.S

Attendees: Sandra Wilking, Martin Wyant, Todd Gnissios, Krisztine Trumley, Hazel Postma, Tony Ciulla, Araz Rismani, Michael Hind, Jody Johnson, Trevor van Eerden, Ann Jones, Zelda Shum

Regrets: Kathy Sherrell, Cathy van Poorten, Parneet Hara

Decisions Made:

- TCLIP Terms of Reference and Terms of Reference for Working Groups adopted
- Forum Working Group initiated

MEETING SUMMARY:

Time	Topics	Discussion/Actions
9:00 – 9:05	Welcome and Adoption of Agenda	<ul style="list-style-type: none"> • Martin welcomed everyone and led a round table of introductions. • Agenda adopted as presented.
9:05 – 9:30	Review /Approval of the TCLIP Terms of Reference and TCLIP Terms of Reference for Working Groups – see attached	<ul style="list-style-type: none"> • Ann briefed the Council Members on the revisions made to the Terms of Reference: <ul style="list-style-type: none"> ○ Section 3.1.3.: the composition of working groups requires a minimum of 2 Council Members present. ○ Section 3.2.2.: Partnership Members will receive the Council meeting minutes

		<p>along with accompanying information related to the meeting agenda.</p> <ul style="list-style-type: none"> ○ Section 3.2.3.: Working Groups will adhere to the Terms of Reference for Working Groups. Council members on the working group will submit a report (verbal or written) with recommendations from the Working Group to Council for discussion and approval. ○ Section 4: reference to a Nominations working group has been included. Interview of potential applicants will be held. Recommendations of potential Council members will be made to the TCLIP Council for approval. <ul style="list-style-type: none"> ● The adoption of the Terms of Reference: Moved by Todd Gnissios, Seconded by Tony Ciulla, Approved by the TCLIP Council. ● Terms of Reference for Working Groups has been created which outlines the function, composition, decision making, and communication process between the working groups and Council including the term of membership and meeting schedule. ● The adoption of the Terms of Reference for Working Groups: Moved by Hazel Postma, Seconded by Krisztine Trumley, Approved by the TCLIP Council.
9:30 – 9:40	Update on Research	<ul style="list-style-type: none"> ● The Research Working Group has hired Reichert and Associates as the research firm after reviewing and evaluating all the proposals to the RFP on civic engagement. Reichert and Associates was selected based on their strong methodology, community development, consultative and capacity building approach. ● The Research Working Group have met with Reichert and Associates to review the list of community organizations that will be surveyed. ● Immigrants, and not just new immigrants, will be the target group for the research. ● The definition of civic engagement will be broadened to encompass not only civic participation but also social, economic and cultural engagement. ● Reichert and Associates are in the process of hiring focus group facilitators who will also be involved in data analysis, reporting and the presentation of findings at the community forum.

		<p>Action: Ann to ask Partnership Members to identify gaps in sectorial representation regarding the list of Tri-Cities organizations.</p>
9:40 – 9:45	Forum Working Group	<ul style="list-style-type: none"> • The Community Consultation Forum will be held on March 24th, 2014 at Evergreen Culture Center in Coquitlam. • Research findings will be presented. • Input on the research will be gathered at the Forum and will assist in informing the strategic plan. • A Forum Working Group will be formed to discuss the invite list, guest speakers, and discussion topics as well as provide input on other agenda items. <p>Actions:</p> <ol style="list-style-type: none"> 1. Sandra Wilking from S.U.C.C.E.S.S., Araz Rismani from Avia Employment Services, and Jennifer Henderson from Douglas College will participate in the Forum Working Group. 2. Sandra to invite Partnership Members individually to join the Forum Working group. 3. Michael Hind to invite Rhema Industries to join the Forum Working Group.
9:45 – 10:40	Immigrant Integration Discussion Question #1: What are your organizational priorities in immigrant integration and what are the critical needs that your organization encounters?	<ul style="list-style-type: none"> • Cultural training for staff to ensure that staff have the skills necessary to engage with immigrants in a culturally sensitive manner. • Initial contact upon arrival in order to ensure engagement. • Creating policies and products to ensure the needs of new immigrants are met. • Creating partnerships and referrals as well as the better distribution of information to immigrants. • To be inclusive in hiring practices. • Promoting communication across cultural groups. • Being able to identify immigrants that have experienced trauma and having resources in place to respond to their needs.

	<p>Discussion Question # 2: If there were no newcomers and no immigrant services in the Tri-Cities and all of a sudden a large group of newcomers arrived, what would you like to see in place to meet the needs of these newcomers?</p>	<p>Action: Hazel to share the booklet: Society for Development for Seniors</p> <ul style="list-style-type: none"> • A welcome center, to centralize immigration services and create a “one- stop shop.” • More organizations to be involved in the process of integration and settlement. • Education for newcomers and the receiving community to create mutual understanding. • Basic needs to be met: shelter, food, health, education. • Mentorship programs to assist in integration and obtaining employment. • Employment opportunities in place in the labour market
<p>10:40 – 10:55</p>	<p>LIP Strategic Plan Overview – Examples from Simcoe and York Region – see attached</p>	<ul style="list-style-type: none"> • Ann briefed the Council on the key elements of a LIP strategic plan pointing out that most of the strategic plan will be informed by the research projects and two community consultation forums. Strategic plans from two other LIPS in Canada were reviewed and compared, highlighting the strengths and weaknesses of each: <ul style="list-style-type: none"> ○ The strategic plans were selected based on their clarity, organizational structure and presentation. The main differences stem from the level of detail for each priority area, a plan to link goals with specific actions, as well as the identification of stakeholders involved in reaching each goal. ○ Both strategic plans cover the key elements to be included in a strategic plan but do not provide a monitoring and evaluation plan, which is one of CICs key elements of a strategic plan. • Discussion points: <ul style="list-style-type: none"> ○ The use of “Themes” in Simcoe’s strategic plan provides clarity and the document is succinctly written. ○ Simcoe’s strategic plan does not take into consideration those who have lived in the region for a long time and no connection is made between newcomers and the

		<p>receiving community.</p> <ul style="list-style-type: none"> ○ The audience: York’s strategic plan appeals to the general community whereas Simcoe’s strategic plan is general enough to appeal to their LIP Council. ○ The funder is the most obvious audience. ○ It is important that the audience are those who need to implement the strategic plan. If the strategic plan appeals to the broader community who have not been involved in the TCLIP, it will be more difficult to obtain the support and implement. ○ The TCLIP’s strategic plan should be succinct if the support of those involved in the TCLIP is to be obtained. ○ The TCLIP strategic plan should identify people involved in implementation but not be too specific for purposes of a strategic plan. <p>Action: Ann Jones to conduct an environmental scan of the Tri-Cities.</p>
11:30	Meeting Adjourned	Martin adjourned the meeting and thanked everyone for coming.